

**MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023**

CALL TO ORDER

Mayor Phillips called the April 17, 2023, regular meeting of the Green Township Committee to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE

ADEQUATE NOTICE: The Deputy Clerk read the statement of adequate notice.

ROLL CALL: Present: James DeYoung, Bader Qarmout, Virginia “Ginnie” Raffay, Michael Rose, and Mayor Margaret “Peg” Phillips

Also present: Mark Zschack, Township Clerk/Administrator; Ursula Leo, Esq., Township Attorney; Linda Di Lorenzo, CMFO; and Patty DeClesis, Deputy Clerk

APPROVAL OF AGENDA: Mayor Phillips requested a motion to approve the agenda.

Motion: Qarmout

Seconded: Rose

Discussion: None

All were in favor.

The Township Clerk explained approving the agenda as per Parliamentary Procedures and suspending the rules if necessary to make any changes to the agenda after approval.

OPEN PUBLIC SESSION #1: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided. Mayor Phillips noted that no public comments were presented and closed Open Public Session #1.

EXECUTIVE SESSION: Resolution ES2023-08

- Contract Negotiations - Tranquility Post Office

- Attorney-Client Advice - Propane Billing Discrepancy

- Attorney-Client Advice - Professional Service Solicitation, Hunts Road

Raffay motioned at 7:06 p.m. to enter Executive Session

Seconded: DeYoung

Discussion: None

All were in favor.

The Committee returned to Open Public Session at 7:18 p.m.

Raffay motioned to close Executive Session and return to Open Public Session

Seconded: DeYoung

Discussion: None

All were in favor.

CONSENT AGENDA:

1. RESOLUTIONS: *(Approval of the Following)*

a. Resolution 2023-88 - Appoint Fire Fighter - Joseph Chavarria

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023

2. **CORRESPONDENCE:** *(Acceptance for Filing of the Following)*
 - a. *Township of Hampton Resolution Adopted March 28, 2023, Supporting RevolutionNJ*
3. **REPORTS:** *(Acceptance for Filing of the Following)*
 - a. *Sussex County Planning Board Minutes - February 6, and March 6, 2023*
 - b. *Open Space Advisory Committee Minutes - February 1, 2023*
 - c. *Green Township Municipal Court Joint Court Breakdown - March 2023*
 - d. *Tax Collector's Report - March 2023*
 - e. *Animal Control Officer Report - January to March 2023*

Qarmout motioned to move Consent Agenda

Seconded: Raffay

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

DISCUSSIONS:

- a. **Open Space Trust Fund** - The Township Clerk provided the Committee with a map and a list showing preserved farmland properties in Green Township. Mayor Phillips explained the purpose of this discussion is to bring in the Open Space Advisory and Agriculture Advisory Committees to discuss the Open Space Trust monies, the projection of further preservation of properties, and how to best utilize the open space trust fund. Richard Vohden and Louis Tommaso were present from the Agriculture Advisory Committee and Louis Caruso and Steve Slota were present from the Open Space Advisory Committee. Richard Vohden presented comments and expressed concerns for the future of the open space trust fund and using these monies for maintenance. Louis Caruso noted that the main use of the Open Space Trust Fund is for farmland preservation. Open Space has primarily used the funds for the County Connector Trail and will use for any future potential open space purchases. The Committee asked questions and thanked the Ag and Open Space Committees for attending the meeting and providing an update.
- b. **Tree Removal-Replacement Ordinance** - The Township Clerk explained that the NJDEP is requesting comments on the model draft ordinance. The Township Attorney added there is a second proposed ordinance for privately owned salt storage structures. The Committee will review the ordinance and discuss at the next meeting to coordinate any comments to send to NJDEP.

OLD BUSINESS: None

NEW BUSINESS:

- a. **Public Hearing** of Introduced Budget 2023 - Mayor Phillips opened the meeting for public comments. Mayor Phillips stated that the average home value is \$312,000.00, the municipal increase is estimated to be \$109.00. There being no public comments offered, Mayor Phillips closed Public Hearing.
- b. **Resolution 2023-84** - Adopt Budget 2023
Motion: Rose
Seconded: DeYoung
Discussion: None
Upon roll call vote:

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

c. Resolution 2023-85 - 2023 Salaries and Wages

Motion: DeYoung

Seconded: Qarmout

Discussion: Mayor Phillips noted the date indicated clarify that it is a prorated amount. The Committee feels that the information is clear.

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

d. Resolution 2023-86 - To Cancel Outstanding Check

Motion: Raffay

Seconded: Rose

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

e. Resolution 2023-87 - Employee Handbook - Adjusting Overtime Policy

Motion: Rose

Seconded: DeYoung

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

f. Resolution 2023-89 - Bills List (03/30/2023 to 04/12/2023)

Motion: Raffay

Seconded: Qarmout

Discussion: None

Upon roll call vote:

Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips

Nays: None

Abstentions: None

Absent: None

g. Resolution 2023-90 - Developer's Escrow Trust (03/17/2023 to 04/12/2023)

Motion: Rose

Seconded: Raffay

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023

Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

h. Resolution 2023-91 - Release of Bond/Escrow - Block 18.01, Lot 25

Motion: Qarmout
Seconded: Raffay
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

i. Resolution 2023-92 - Hunts Road Engineering Services

Motion: Raffay
Seconded: DeYoung
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

j. Introduction Ordinance 2023-06 - Amending Section 9-9, Maintenance and Use of Facilities, To Include a New Subsection (e) Prohibiting Any Flying Objects At All Township Facilities

Raffay motioned to introduce the Ordinance and move to Public Hearing on May 1, 2023

Seconded: Qarmout
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

k. Minutes ready for approval - April 3, 2023, regular meeting and executive session

Motion: Raffay
Seconded: Rose
Discussion: None
Upon roll call vote:
Ayes: DeYoung, Qarmout, Raffay, Rose, Mayor Phillips
Nays: None
Abstentions: None
Absent: None

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023

MATTERS FROM THE TOWNSHIP CLERK: The Township Clerk offered the following report:

Brush Removal Program - Starting Monday, May 1, 2023, the Road Department will conduct the Brush Removal Program for winter debris only.

- Brush should be stacked with the ends piled neatly facing the road by 6:00 a.m. on May 1st.
- Only one pile of brush, 5 feet in length and 3 feet high, per household will be accepted.
- Please leave limbs in lengths, not cut into small pieces.
- No logs accepted over 2 inches in diameter.
- No construction materials of any kind are allowed.
- If the brush pile contains metal of any kind, it will be rejected, this includes nails.
- Each road will be canvassed only ONE TIME.
- Chips may be obtained at Wesley Field and Papa Park (when available).

Tree Seedlings - Tree seedlings will be available at the municipal building from 10:00 a.m. to 12:00 p.m. on Saturday April 22. This has been a popular program in the past with most seedling picked up by the public.

Clean Communities Day - is scheduled for Saturday, April 29, 2023, 8:00 a.m. to 1:00 p.m., tire recycling services will be available at the DPW Complex. Paper shredding will also be available from 9:00 a.m. to 12:00 p.m. Volunteer organizations will also remove litter along roadways, parks and trails.

Environmental Committee Resignation - A member of the Environmental Committee has submitted their resignation.

Local Recreation Improvement Grant - The New Jersey Department of Community Affairs' (DCA) has announced the award of \$25 million in Local Recreation Improvement Grants to counties, municipalities, and school districts across New Jersey to ensure public access to quality outdoor space and recreational facilities. The grants were awarded to 352 local governments after a competitive application process. We are pleased to announce that a \$14,950 grant was awarded to Green Township for outdoor movie equipment. Kudos go out to all involved.

Stormwater Infrastructure Mapping - Green Township has received the first installment of \$25,000.00 from the grant to supplement expenses in becoming a Tier A stormwater designation. These grant monies will be utilized to ensure proper mapping is achieved.

Recycling Grant - The recycling grant report has been submitted to SCMUA. They had some comments and corrections which will be completed and submitted back to SCMUA.

MATTERS FROM THE GOVERNING BODY: Qarmout offered no report.

DeYoung offered kudos for the recreation grant for the movie projection.

Rose commented that the speed sign on Scenic Drive is obstructed by a tree. The sign is a great deterrent and should be moved around the streets in the lake section. Rose thanked everyone for all the work on the grant.

Raffay thanked everyone for their work on the grant.

Rose commented that the presentation on open space and farmland preservation was excellent, great background information and beneficial to hear what is in the pipeline for the future.

Raffay commented on the recent property auction sale.

MINUTES
GREEN TOWNSHIP COMMITTEE
REGULAR MEETING APRIL 17, 2023

Mayor Phillips noted a pile of gravel washout on Pequest Road near the bridge.

MATTERS FROM THE TOWNSHIP ATTORNEY: The Township Attorney had no matters to report.

MATTERS FROM THE SUPERINTENDENT OF PUBLIC WORKS: The Township Clerk read the following report provided by the Superintendent of Public Works:

- *Crews started mowing season on town properties and parks & trails*
- *Brush cut at intersection and signs*
- *Fleet vehicles being serviced for the spring / summer season*
- *Truck #6 sent out to be repaired*
- *Plows, spinners, sanders removed from trucks, washed, and put in storage*
- *Trucks set up for spring / summer work*
- *Mason trailer serviced and started to be assembled for mason work and basin repairs*
- *Patched holes with winter mix*
- *Storm repair from weekend storm started today Monday, 4/17/2023*

OPEN PUBLIC SESSION #2: Mayor Phillips opened the meeting to the public for any questions or comments concerning items on the agenda for which no public discussion is provided.

Josephine Fracasso asked about the former airport property. Mayor Phillips responded that there is currently a ground lease on the property with an entity awaiting approval from the State for a solar program.

There being no further public comments offered, Mayor Phillips closed Open Public Session #2.

Mayor Phillips announced the next meeting is scheduled for Monday, May 1, 2023, (Student Government Day) at 7:00 p.m.

ADJOURNMENT:

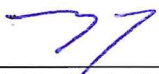
DeYoung motioned to adjourn at 8:10 p.m.

Seconded: Raffay

Discussion: None

All were in favor.

*ALL RESOLUTIONS AND ORDINANCES ARE ATTACHED TO AND MADE PART OF THESE MINUTES



Mark Zschack, RMC
Township Clerk

Date Approved: May 1, 2023

**RESOLUTION ES 2023-08
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 (N.J.S.A. 10:13-12) permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, N.J.S.A. 10:4-13 requires the adoption of a resolution prior to the Township Committee going into Closed Session stating the general nature of the subject matter to be discussed and generally the time and circumstances under which the discussion conducted in Closed Session can be disclosed to the public;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey as follows:

1. The public shall be excluded from discussion of and action upon and hereinafter specified subject matter(s)
2. The general nature of the subject matter(s) to be discussed is as follows:

Personnel Contract Negotiation Real Property
 Public Safety Litigation/Potential Litigation Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

Dated: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 17, 2023.



 Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

RESOLUTION 2023-88
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

APPOINT FIRE FIGHTER

BE IT RESOLVED by the Township Committee of the Township of Green to appoint Joseph Chavarria as member of the Green Township Volunteer Fire Department.

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

cc: Chief Bob Olivier

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

SECTION 2 - UPON ADOPTION FOR YEAR 2023
RESOLUTION 2023-84

Be it Resolved by the GREEN COMMITTEEPERSONS of the SUSSEX TOWNSHIP
of County of that the budget hereinbefore set forth is hereby
adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of:

- (a) \$ 2,905,857.98 (Item 2 below) for municipal purposes, and
- (b) \$ - (Item 3 below) for school purposes in Type I School Districts only (N.J.S.A. 18A:9-2) to be raised by taxation and,
- (c) \$ - (Item 4 below) to be added to the certificate of amount to be raised by taxation for local school purposes in
Type II School Districts only (N.J.S.A. 18A:9-3) and certification to the County Board of Taxation of
the following summary of general revenues and appropriations.
- (d) \$ 43,238.80 (Sheet 43) Open Space, Recreation, Farmland and Historic Preservation Trust Fund Levy
- (e) \$ - (Sheet 44) Arts and Culture Trust Fund Levy
- (f) \$ - (Item 5 Below) Minimum Library Tax

RECORDED VOTE
(Insert last name)

Ayes	Abstained
Nays	Absent

SUMMARY OF REVENUES

1. General Revenues			
Surplus Anticipated	08-100	\$	513,000.00
Miscellaneous Revenues Anticipated	13-099	\$	458,021.25
Receipts from Delinquent Taxes	15-499	\$	100,000.00
2. AMOUNT TO BE RAISED BY TAXATION FOR MUNICIPAL PURPOSED (Item 6(a), Sheet 11)	07-190	\$	2,905,857.98
3. AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY:			
Item 6, Sheet 42	07-195	\$	-
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
TOTAL AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE I SCHOOL DISTRICTS ONLY		\$	-
4. To Be Added TO THE CERTIFICATE FOR THE AMOUNT TO BE RAISED BY TAXATION FOR SCHOOLS IN TYPE II SCHOOL DISTRICTS ONLY:			
Item 6(b), Sheet 11 (N.J.S.A. 40A:4-14)	07-191	\$	-
5. AMOUNT TO BE RAISED BY TAXATION MINIMUM LIBRARY TAX	07-192	\$	-
Total Revenues	13-299	\$	3,976,879.23

**RESOLUTION 2023-85
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**2023 SALARIES AND WAGES WITHIN THE GUIDELINES SET FORTH IN
SALARY ORDINANCE 2022-01**

BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey that the following salaries are hereby set for the year 2023:

ANNUAL SALARIES:

		<u>2023</u>
Mayor, Township Committee	Phillips	\$1,750.00
Township Committee Member	DeYoung, Qarmout, Raffay, Rose	\$1,500.00
Municipal Clerk/Registrar	Zschack	\$124,020.00
Deputy Municipal Clerk/Deputy Registrar	DeClesis	\$58,504.00
Chief Financial Officer/Treasurer	Di Lorenzo	\$101,463.00
Court Treasurer	Di Lorenzo	\$2,465.00
Tax Assessor	Holenstein	\$54,771.00
Certified Lists	Holenstein	\$4,871.00
Tax Collector/Tax Search Official	Ferrone	\$51,090.00
Animal Control Coordinator	DeCarolis	\$10,650.00
Secretary (Recreation & Land Use)	Mantz	\$54,367.00
Clerk Typist (Finance & Receptionist)	Janoski	\$44,743.00

HOURLY WAGE:

Superintendent of Public Works	Miller	\$33.43
Road Repairer	Gould	\$30.73
Laborer	Proshuto	\$24.58
Laborer	Arrazola	\$20.80
Laborer	Snedeker	\$21.63
Laborer	Chavarria (effective April 3, 2023)	\$20.00
Seasonal Truck Driver		\$20.00
Park Attendant	(DPW)	\$45.00
Maintenance of Public Building	Caruso	\$27.05
Zoning Officer	Bollmann	\$37.88

OTHER:

Inspector		\$21.00 to \$75.00 per Inspection
Secretarial (Open Space, Recreation, Environmental, Township Committee)	DeClesis/Janoski/Mantz	\$50.00 per Meeting
Secretarial (Land Use, TRC)	Mantz	\$75.00 per Meeting
Certified Recycling Coordinator	Zilberfarb (1/01/2023-3/31/2023)	\$2,000.00 Stipend
Clean Communities Coordinator	DeClesis	\$1,200.00 Stipend
OEM Coordinator	Rose (1/01/2023-1/15/2023) Lopanik (1/15/2023-12/31/2023)	\$1,200.00 Stipend
Animal License Coordinator	Janoski	\$1,200.00 Stipend
EverGreen Park Gate Control	Snedeker	\$5,500.00 Stipend
Fleet Manager	Snedeker	\$3,000.00 Stipend

RESOLUTION 2023-85
TOWNSHIP COMMITTEE – TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BE IT FURTHER RESOLVED that the Township Committee establishes the reimbursement for mileage expense at 2023 IRS Mileage Rate (\$0.655) per mile only after approval by Township Committee.

BE IT FURTHER RESOLVED by the Township Committee of the Township of Green that all salaries shall be retroactive as of January 1, 2023, except if noted above.

Dated: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung	√		√			
Qarmout		√	√			
Raffay			√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-86
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
SUSSEX COUNTY, NEW JERSEY**

TO CANCEL OUTSTANDING CHECK

WHEREAS, the following checks issued from the Township of Green bank accounts have been outstanding for more than six months and are now stale-dated; and

WHEREAS, it is necessary to formally cancel the outstanding checks;

CURRENT FUND/CLAIMS

<u>Check #</u>	<u>Date</u>		<u>Amount</u>
11235	06/06/2022	Advance Auto Parts	\$ 26.21

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Green, that the above outstanding checks issued from the Township of Green bank accounts be cancelled.

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

cc: Linda Di Lorenzo, CFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay	√		√			
Rose		√	√			
Mayor Phillips			√			

**RESOLUTION 2023-87
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RESOLUTION ADJUSTING OVERTIME POLICY

WHEREAS, the Township Committee has decided to clarify and adjust the Overtime Policy, page 3.2 of the Employee Handbook Policies and Procedures, to further define compensatory time off and provide for overtime compensation for holidays.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Green, County of Sussex, State of New Jersey, that the overtime policy of the Employee Handbook Policies and Procedures, page 3.2, shall be deleted and replaced in its entirety as follows:

OVERTIME

Under the Federal Fair Labor Standards Act, certain employees in managerial, supervisory, administrative, computer or professional positions are exempt from the provisions of the Act. Exempt employees are not eligible to receive overtime compensation and are required to work the normal workweek and any additional hours needed to fulfill their responsibilities.

Depending on work needs, non-exempt employees may be required to work overtime. Non-exempt employees are not permitted to work overtime unless the overtime is budgeted and approved by the Supervisor and/or the Administrator. The work week runs from 12:01 a.m. Monday through 11:59 p.m. on Sunday.

Non-exempt employees will receive overtime compensation for approved hours worked in excess of forty (40) hours per week at the rate of one and one-half times the regular rate of pay. Employees may choose overtime compensation in the form of overtime pay at their regular hourly salary or compensating time off. The maximum number of hours that an employee may accrue for future compensating time off is fifteen (15) hours (10 hours worked plus five hours for time and one half). Once this maximum has been accumulated, all additional hours will be compensated by overtime pay. Accrued and taken overtime compensating hours must be noted on the employee's time sheet.

RESOLUTION 2023-87
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

If a non-exempt employee works on Sunday, the employee will receive additional compensation (pay or compensatory time) in the form of two (2) hours for each hour worked, less the number of hours of overtime compensation received under any other provision of the policy. If a non-exempt employee works on a recognized holiday or paid holiday, the employee will receive additional compensation (pay or compensatory time) in the form of three (3) hours for each hour worked, in addition to any other compensation received under any other provision of the policy. For example, if Christmas (a recognized holiday) falls on a Sunday, and Monday is the paid Township holiday, non-exempt employees who work on the Christmas Sunday and/or the Township-paid holiday Monday are eligible for additional compensation (pay or compensatory time) in the form of three (3) hours for each hour worked on both Sunday and Monday.

If a non-exempt employee is required to return to work in an emergency or because of unusual circumstance other than for a snow/ice event, the employee will receive overtime compensation (pay or compensatory time) of the greater a) three (3) hours; or b) the actual number of hours worked.

Employees must make a request to their supervisor at least two (2) days in advance when they want to take compensating time off. The Supervisor will approve the request if the absence does not cause undue hardship to the department. Compensating time off must be used within ninety (90) days of accrual. Carryover compensatory time off from one calendar year to the next may not exceed eight (8) hours.

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a Resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay			√			
Rose	√		√			
Mayor Phillips			√			

RESOLUTION 2023-89
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ

BILLS LIST (03/30/2023 to 04/12/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills dated from 03/30/2023 to 04/12/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

List of Bills - CLEARING ACCOUNT (FUND 01 02 04 12 19)

Meeting Date: 04/17/2023 For bills from 03/30/2023 to 04/12/2023

Check#	Vendor	Description	Payment	Check Total
1909	1625 - Aqua New Jersey	PO 15825 Fire Hydrant Bill 2023	2,514.78	2,514.78
11910	498 - Blue Ridge Lumber Co., Inc.	PO 15817 Hardware Supplies	152.38	152.38
11911	1908 - Brady & Correale, LLP	PO 15908 Land Use Board Legal Services	222.35	222.35
11912	528 - Griffith-Allied Trucking LLC	PO 15831 Diesel Fuel Delivery 2023	1,133.89	1,133.89
11913	188 - Home Depot Credit Services	PO 15828 Supplies 2023	246.13	246.13
11914	190 - JCP& L	PO 15987 March Electric Bill 2023	1,048.03	1,048.03
11915	1632 - Laddey, Clark & Ryan LLP	PO 15985 Legal Services for March 2023	3,072.00	3,072.00
11916	1153 - Lowe's	PO 15849 Supplies/Hardware 2023	193.66	193.66
11917	1892 - PenTeleData	PO 15858 Internet Service for MB 2023	170.90	170.90
11918	2141 - Primepoint, LLC	PO 15888 Time & Labor Management Program 2023	117.50	117.50
11919	418 - R & L Data Centers	PO 15861 Payroll Service 2023	374.50	374.50
11920	1896 - SeptiCare	PO 15943 Porta John	370.00	370.00
11921	2151 - Smith's Heating & Cooling LLC	PO 15977 2023 Heating & Cooling	173.50	173.50
11922	72 - Sussex County Clerk's Association	PO 15984 Registration for M. Zschack & P. DeClesi	60.00	60.00
11923	114 - Sussex County MUA	PO 15843 Municipal/Household 2023	4,858.56	4,858.56
11924	2009 - The Canning Group, LLC	PO 15796 QPA 1/01/2023-12/31/2023	458.33	458.33
11925	2191 - The Hardware Store	PO 15963 Supplies and Small tools	92.90	92.90
11926	2194 - Township of Independence	PO 15979 Construction Receipts	13,883.00	13,883.00
11927	100 - Treasurer, State of NJ	PO 15978 DCA fees	1,175.00	1,175.00
11928	668 - Treasurer-State of New Jersey	PO 15988 Stormwater Fee-NJEMS Bill ID 253518800	500.00	500.00
11929	716 - Tri-State Rental, Inc.	PO 15877 Various Rentals 2023	257.60	257.60
11930	2078 - UniFirst Corporation	PO 15878 Uniform Rental 2023	464.50	464.50
11931	29 - Verizon Wireless	PO 15782 Modem-OEM 2023	38.01	
		PO 15918 DPW Cell Service 2023	247.20	285.21
11932	1236 - W.W.Grainger Inc.	PO 15880 DPW Supplies 2023	220.42	220.42
TOTAL				32,045.14

Total to be paid from Fund 01 CURRENT FUND	16,987.14
Total to be paid from Fund 19 TRUST FUND	15,058.00

	32,045.14

Checks Previously Disbursed

9999	State of NJ Div of Pensions/Benefit	PO# 15800	Retired - Health Insurance	9,462.36	4/10/2023
9999	State of NJ-Division of Pensions	PO# 15801	Active - Health/Dental Insurance	12,851.68	4/10/2023
9999	Payroll Account		4/14/2023	37,432.66	4/12/2023
11907	Optimum	PO# 15778	Cable-boxes MB 2023	15.00	4/10/2023
11908	Daniel Munoz	PO# 15982	2023 Tax Refund Block 06 Lot 17 Mu	579.52	4/12/2023

				60,341.22	

Totals by fund	Previous Checks/Voids	Current Payments	Total
-----	-----	-----	-----
Fund 01 CURRENT FUND	60,341.22	16,987.14	77,328.36
Fund 19 TRUST FUND		15,058.00	15,058.00
-----	-----	-----	-----
BILLS LIST TOTALS	60,341.22	32,045.14	92,386.36
			=====

**RESOLUTION 2023-90
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

DEVELOPERS ESCROW TRUST (03/17/2023 to 04/12/2023)

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY that the List of Bills for the Developers Escrow Trust dated from 03/17/2023 to 04/12/2023 attached to and made a part of this Resolution is hereby accepted and approved for payment.

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a regular meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout			√			
Raffay		√	√			
Rose	√		√			
Mayor Phillips			√			

**List of Bills - (1410101002) CASH - Developers Escrow-Provident Bank
DEVELOPERS ESCROW TRUST**

Meeting Date: 04/17/2023 For bills from 03/17/2023 to 04/12/2023

Check#	Vendor	Description	Payment	Check Total
7528	1908 - Brady & Correale, LLP	PO 15909 LU2105 Turner	87.50	
		PO 15952 LU1808 Airside, Inc.	131.25	218.75
7529	1937 - Harold E. Fellow & Associates, Inc.	PO 15955 R02218 Elizabethtown Gas	84.00	
		PO 15956 R02301 Elizabethtown Gas	84.00	
		PO 15960 LU2105 Turner	138.00	
		PO 15975 LU2211 Roio	140.00	
		PO 15976 JU2206 Seaman	112.00	558.00
TOTAL				----- 776.75
Total to be paid from Fund 14 DEVELOPERS ESCROW TRUST		776.75		
		=====		
		776.75		

Checks Previously Disbursed

7527	Samual Diaz	PO# 15981 DW2008 Diaz	579.09	4/12/2023

			579.09	

Totals by fund	Previous Checks/Voids	Current Payments	Total
-----	-----	-----	-----
Fund 14 DEVELOPERS ESCROW TRUST	579.09	776.75	1,355.84
-----	-----	-----	-----
BILLS LIST TOTALS	579.09	776.75	1,355.84
			=====

**RESOLUTION 2023-91
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

RELEASE OF BOND / ESCROW

WHEREAS, the attached request has been received for the release of a bond / escrow;

WHEREAS, the application mentioned below has proceeded according to approvals granted; and,

WHEREAS, this office has obtained notices from the appropriate Township Officials (attached), authorizing the release of the bond / escrow account listed below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF GREEN IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, is hereby authorized to refund said escrow / bond fund:

BLOCK	LOT	NAME AND ACCOUNT #	AMOUNT
18.01	25	Allen E. Quiros – 15 Mackerly Rd. 14-288-30-2205-00	\$81.00

DATED: April 17, 2023

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

cc: Kim Mantz, Land Use Board Secretary
Linda Di Lorenzo, CMFO

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout	√		√			
Raffay		√	√			
Rose			√			
Mayor Phillips			√			

**RESOLUTION 2023-92
TOWNSHIP COMMITTEE - TOWNSHIP OF GREEN
COUNTY OF SUSSEX, STATE OF NJ**

**AWARDING A CONTRACT FOR
RFP 23-01 - HUNTS ROAD ENGINEERING SERVICES**

WHEREAS, the Township of Green received funding from the Coronavirus Local Fiscal Recovery Fund and passed Resolution 2023-73 authorizing an RFP for engineering services; and

WHEREAS, the Township Committee sought proposals in fair and open procurement in accordance with 19:44a-20.5 through RFP 23-01 for Professional Engineering Services to address the Hunts Road embankment failure; and

WHEREAS, the Township received three (3) proposals from professional engineers; and

WHEREAS, the Township Clerk/Administrator and Purchasing Agent reviewed all three proposals and recommend awarding the RFP to Harold E. Pellow & Associates, Inc.; and


WHEREAS, the Chief Financial Officer has certified that there are sufficient funds available for these services.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Green, County of Sussex, State of New Jersey that they do hereby authorize the Mayor and Township Clerk/Administrator to execute a contract with Harold E. Pellow & Associates, Inc. to provide professional engineering services for the Hunts Road embankment failure.

DATED: April 17, 2023

Certification of Funds

The Chief Financial Officer certifies that the appropriations specified have been provided for within the Grant Fund
Account: 02-213-40-725-200 Amount: \$85,000.00

CFO Signature: 

I, Mark Zschack, Township Clerk of the Township of Green, County of Sussex, State of New Jersey, do hereby certify the foregoing resolution to be a true and correct copy of a resolution adopted by the Township Committee at a meeting held on April 17, 2023.



Mark Zschack, RMC, Township Clerk

Record of Vote:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung		√	√			
Qarmout			√			
Raffay	√		√			
Rose			√			
Mayor Phillips			√			

ORDINANCE NO. 2023-06

TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

**AN ORDINANCE AMENDING SECTION 9-9, MAINTENANCE
AND USE OF FACILITIES, TO INCLUDE A NEW SUBSECTION (e)
PROHIBITING ANY FLYING OBJECTS AT ALL TOWNSHIP FACILITIES**

BE IT ORDAINED by the Township Committee of the Township of Green that Section 9-9 of the Revised General Ordinances of the Township of Green is hereby amended to add a new subsection (e) prohibiting any flying objects at all Township facilities as follows:

SECTION 1.

Section 9-9, Maintenance and Use of Facilities, shall be revised by addition of a new subparagraph (e) as follows:

- e. No flying objects, including but not limited to drones, remote control objects, ultralight vehicles and/or paragliders, are permitted at any Township facility. *See also Chapter 19, Drones.*

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

ATTEST:

TOWNSHIP OF GREEN,
IN THE COUNTY OF SUSSEX

Mark Zschack, RMC, Township Clerk

Margaret Phillips, Mayor

ORDINANCE NO. 2023-06
TOWNSHIP OF GREEN, COUNTY OF SUSSEX, STATE OF NJ

Record of Vote - Introduction:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung			√			
Qarmout		√	√			
Rose			√			
Raffay	√		√			
Mayor Phillips			√			

Record of Vote - Adoption:

	MOTION	SECOND	AYE	NAY	ABSTAIN	ABSENT
DeYoung						
Qarmout						
Rose						
Raffay						
Mayor Phillips						

INTRODUCED: April 17, 2023

ADVERTISED: April 21, 2023

ADOPTED:

ADVERTISED: